

Central Park Towers  
130 S. State St.  
Elgin, IL 60123

## **1. Introduction**

Central Park Towers, located at 130 S. State St., Elgin, IL, experienced significant damage to its siding during a recent storm. We are seeking proposals from qualified siding contractors to assess the damage and replace the missing siding areas.

## **2. Project Scope**

The selected contractor will be responsible for the following tasks:

1. **Assessment and Inspection:**
  - Conduct a thorough inspection of the damaged areas.
  - Provide a detailed report on the extent of the damage and the areas requiring replacement.
  - Obtain any applicable permits required to complete the project.
2. **Siding Replacement:**
  - Remove any remaining damaged siding.
  - Install new siding that matches the existing siding in color, texture, and material.
  - Ensure that the installation complies with all local building codes and regulations.
3. **Quality Assurance:**
  - Perform a final inspection to ensure all work meets quality standards and is aesthetically consistent with the existing siding.

## **3. Proposal Requirements**

Interested contractors must include the following in their proposal:

1. **Company Information:**
  - Name, address, and contact information.
  - Brief history of the company and relevant experience.
2. **Qualifications:**
  - List of similar projects completed.
  - References from at least three recent clients.
  - Proof of insurance and appropriate licenses.
3. **Project Plan:**
  - Detailed description of the approach to be taken for the inspection and replacement.
  - Estimated timeline for the project completion.
  - Any potential challenges and proposed solutions.
4. **Cost Estimate:**
  - Detailed breakdown of costs, including labor, materials, equipment, and any other expenses.
  - Payment terms and conditions.
5. **Warranty Information:**
  - Details of any warranties provided for the materials and workmanship.

## **4. Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

1. **Experience and Qualifications:**
  - Relevant experience and successful completion of similar projects.
2. **Project Plan and Approach:**
  - Feasibility and thoroughness of the proposed project plan.
3. **Cost:**

- Competitiveness and transparency of the cost estimate.
- 4. **References and Reputation:**
  - Feedback from references and overall reputation in the industry.
- 5. **Warranty and Insurance:**
  - Adequacy of warranty and insurance coverage.

## **5. Submission Guidelines**

Proposals must be submitted by June 15<sup>th</sup> 2024. Please send proposals to:

**Contact Person:** Michelle Detert

**Title:** Housing Operations Coordinator

**Email:** [mdetert@haelgin.org](mailto:mdetert@haelgin.org)

**Phone:** 847-608-4408

**Mailing Address:** 130 S. State St., Elgin, IL 60123

## **6. Additional Information**

- A site visit is highly recommended and can be scheduled by contacting Michelle Detert.
- Any questions regarding this RFP should be directed to Michelle Detert at 847-608-4408 or [mdetert@haelgin.org](mailto:mdetert@haelgin.org).
- Central Park Towers reserves the right to reject any or all proposals, waive any informality in the proposal process, and accept the proposal deemed to be in the best interest of the property.

We look forward to receiving your proposal and working together to restore the siding of Central Park Towers.